

Proliant[®]

ReadyPay Online[™]

ReadyTime Release Notes

October 2022

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Release Information

This guide highlights ReadyTime enhancements as well as problem resolutions which are included in the October 2022 release.

Administrator

Administrators in ReadyTime will notice the following enhancements and problem resolutions.

Enhancements

The following enhancements have been added to ReadyTime for administrators.

Pending Requests

- Time off requests now support a daily maximum hours restriction. If the maximum time off hours per day is set to 8 hours, a warning message will display.

Time Off Request Data Sync

- The following time off requests data is now synced with ReadyPay Online:
 - Employee ID / payroll ID
 - Paycode / Bcode
 - Bcode Description
 - Requested on date/time stamp
 - Dates requested
 - Requested hours
 - Approved by
 - Approval user name
 - Approved date/time stamp

Accrual Rules

- Two sections, **Balance Max Overage** and **Carryover Max Overage**, were added to the **Accrual Rules** window.
 - **Balance Max Overage** - When an employee's accrued hours exceed the maximum accrual balance settings, you can select an accrual type and enter a rate that overage hours are multiplied by before being transferred to the selected accrual type.
 - **Carryover Max Overage** - When an employee's carryover hours exceed the maximum carryover settings, you can select an accrual type and enter a rate that carryover hours are multiplied by before being transferred to the selected accrual type.

When **Transfer To** is selected, you can select a code group and enter a rate that overage hours are multiplied by before being transferred to the selected code group.

Accrual Calculation Engine

- The Accrual Calculation engine was enhanced to support the Balance Max Overage and Carryover Max Overage features.
- The Accrual Calculation engine was enhanced to support one time bonuses.

System Maintenance

- The following message has been added to ensure that all users are aware when ReadyTime is undergoing system maintenance:

Scheduled system maintenance is in progress and both the ReadyTime and Time Off in Proliant Mobile are unavailable at this time. Please try again soon. We appreciate your understanding!

Supervisor

ReadyTime users with a role of Supervisor, will notice the following enhancements and problem resolutions.

Enhancements

The following enhancements have been added to ReadyTime.

Accrual History

- The **Accrual History** page has been enhanced to display a message in the **Info** column when an employee's maximum accrual for an accrual type is reached.
- The **Employee > Accrual History** page has been enhanced to refresh the **Avail Hours** field when any of the following occurs:
 - A recalculation
 - A hard recalculation
 - An anchor point is added, deleted, or updated
 - An adjustment is added, deleted, or updated

Pending Requests

- ReadyTime was enhanced to support configurable maximum hours per day limit for a time off request.
- Time off requests now support a yearly maximum hour usage restriction.

Employee

Employees will notice the following enhancements and problem resolutions in ReadyTime.

Enhancements

The following enhancements have been added to ReadyTime.

Time Off Requests

- ReadyTime was enhanced to support configurable maximum hours per day limit for a time off request.
- Time off requests now support a yearly maximum hour usage restriction.